

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MAY 10, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, May 10, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on April 26, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

CLAIMS. The claims against the City from April 8, 2016 to May 5, 2016 were presented to and examined by the board. A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

RUBBER TIRE WHEEL LOADER BIDS

Street Commissioner Jeffrey Theising said he sought bids for a rubber tire wheel loader. The item does not include a trade in. A notice to bidders appeared in the Herald on April 20th and 27th, 2016.

City Attorney Renee Kabrick then opened the following bids.

Whayne Supply Co	\$160,334.68
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ERB Equipment Co	\$176,295.00
Diamond Equipment Inc	\$173,750.00

The City did not ask for an alternate bid but Whyne Supply Co submitted a “12 month power by the hour alternative” whereby they would charge \$26 per actual hour of usage.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to take the bids under advisement. Motion carried 3-0.

PROCLAMATIONS

Mayor Seitz read a proclamation proclaiming May 10, 2016 Rotary Day. Six members of the Jasper Rotary Club were present.

Mayor Seitz then read a proclamation proclaiming May 15-21, 2016 National Police Week and May 15, 2016 as Peace Officers Day.

Mayor Seitz then read a proclamation that proclaimed May as A.L.S. awareness month.

S.O.F.A. COLOR FUN RUN

Joshua Dodd, representing the Jasper High School Society of Fine Arts, asked permission to use the river walk for a 5K color fun run on Saturday, October 8, 2016 from 8:00 a.m. to noon. The actual event starts at 9:00 a.m.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to permit the Jasper High School Society of Fine Arts to do a fun run at the river walk on October 8, 2016. Motion carried 3-0.

HELPING JASPER’S NATURE DAY

Mayor Seitz said Ron Rathfon with the Invasive Species Awareness Coalition of Dubois County was suppose to attend the April 26, 2016 meeting to ask permission to use the river walk and shelter house #3 at Buehler Plaza on Saturday, May 7, 2016 from 9:00 a.m. to noon for an event called Helping Jasper’s Nature Day. Because of a miscommunication about the date of the meeting, Mr. Rathfon did not attend the April 26th meeting to seek permission. Mayor Seitz said he granted such permission and is reporting the matter for the record.

The event is an educational presentation on local no-native invasive plant species and their harmful impact on our forests and natural areas.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the event that was held. Motion carried 3-0.

SUGAR PINE BLOCK PARTY

John Huebner, Sugar Pine Drive, asked permission to close Sugar Pine Drive west of Sunshine Drive for a block party on Sunday, July 3, 2016, from 4:00 p.m. to 11:00 p.m. In case of rain, the event will be held July 9th.

Discussion followed about placing awareness signs in the area saying “congested area”.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the citizens of Sugar Pine Drive to use Sugar Pine Drive west of Sunshine Drive for a block party on July 3, 2016 with a rain date of July 9, 2016. Motion carried 3-0.

LIBRARY READING PROGRAM

Christine Howard, representing the Jasper Public Library, asked permission to advertise the river walk for the place for a public reading program called Teen Survival. The event is a summer reading program that will be held on Thursday, June 23, 2016 from 2:00 p.m. to 4:00 p.m.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to permit the event on June 23, 2016 from 2:00 p.m. to 4:00 p.m. Motion carried 3-0.

JAYCEES OCTOBERFEST CAR SHOW

Scott Meneilly, representing the Jasper Jaycees, said they are hosting a new event on Saturday, October 1, 2016 called the Jaycees Octoberfest Car Show in the area by Jaycee Park. He asked permission to use the parking facilities by the tennis court and around the swimming pool area for the show cars to park from 9:00 a.m. to 9:00 p.m. The event starts at 11:00 a.m. He said they will limit the event to 100 cars.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give the Jasper Jaycees permission to use Jaycee Park as well as the city-owned parking area around the pool and tennis court on October 1, 2016 from 9:00 a.m. to 9:00 p.m. Motion carried 3-0.

KIDDIE KARNIVAL

Roger Seng, representing the Jasper Kiwanis Club, asked permission to use the train depot area and the GAB boulevard area on Sunday, June 26, 2016, from 9:00 a.m. to 4:00 p.m. for the annual Kiwanis Kiddie Karnival.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the event for June 26 and allow them to use the GAB Plaza area and train depot area. Motion carried 3-0.

HERB DEMONSTRATION

Joe Rohleder asked permission to use the log house next to the Schaeffer Barn on Saturday, June 18, 2016 from 10:00 a.m. to noon for a demonstration on the use of herbs by Judy Colby.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant the use of the log house on June 18, 2016 from 10:00 a.m. to noon. Motion carried 3-0.

CLOSE ALLEY

Gerald Miller, construction manager for Memorial Hospital and Health Care Center, along with Terry Streicher with Streicher Construction, asked permission to extend the closing of the alley located west of MacArthur Street between 9th and 13th Streets until the end of September, 2016 for the construction work at the hospital. The project is taking longer than anticipated due to inclement weather. Miller said the neighbors along the alley have been contacted about this closing extension.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to grant continued closure of the alley located west of MacArthur Street between 9th and 13th Streets until September 30, 2016. Motion carried 3-0.

REMOVE SPACE IN PARKING LOT AT 4TH AND MAIN STREETS

City Engineer Chad Hurm said a new business that is going into the building at 408 Main Street needs to have another exit. The only place to have the exit is on the south side of the building which is next to the city-owned parking lot located on the northeast corner of 4th and Main Streets.

Tom Schroeder, engineer for the project, said because the business will be a brew and bistro pub, an emergency exit is needed. He confirmed that the south side of the building is the only location for this exit that will meet state code. In order for that business to have such an exit, Schroeder is asking for the City's assistance.

The City rents parking spaces in the lot next to the building and to accommodate the business owner's request, the City would need to eliminate parking space #3. Hurm said he left a message with the renter of that parking space about this matter but has not spoken with that person.

Mayor Seitz said he does not want the public to assume this is a parking lot for this business. He suggested placing signage stating this is restricted parking for the renters of the lot from 6:00 a.m. to 6:00 p.m.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the removal of parking space #3 at the 4th and Main Street parking lot beginning July 1, 2016 to accommodate the emergency exit for the business at 408 Main Street. Motion carried 3-0.

ENCROACHMENT REQUEST

City Engineer Chad Hurm said the City received an encroachment request from Springs Valley Bank and Trust. They want to install an irrigation system on the northeast corner of 15th and Newton Streets between the sidewalk and their parking lot and will encroach on the City's right-of-way in order to do so. A representative from SVB&T said there is a system in that location now, they just want to replace the current system.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve Springs Valley Bank and Trust's encroachment request. Motion carried 3-0.

INTERN

City Engineer Chad Hurm said the Patoka Valley Career and Technical Coop have several high school students interested in doing internships. He asked permission to allow a student interested in civil engineering to do an internship at the City this summer. An intern works about seventy hours and the position is unpaid.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve the request. Motion carried 3-0.

COLLEGE AVENUE REDEDICATED

Mayor Seitz said when VUJC planned to construct the CTIM building, the portion of College Avenue off of Meridian Road needed to be rerouted around the CTIM building. There was an agreement between the City of Jasper and Vincennes University whereby the City would vacate that portion of College Avenue and after College Avenue was built around the CTIM building, VUJC would dedicate the new portion back to the City of Jasper.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the rededication of College Avenue and have the document delivered to officials. Motion carried 3-0

REMOVE MOBILE RADIOS FROM ASSET LISTING

Police Chief J. Michael Bennett said the police department purchased new radios went it went to 800 MHz radios. The old radios were traded back to that vendor. He asked permission to remove from the fixed asset records the following radios that were traded in.

Mobile ICOM Radios	
Asset number	Serial number
102134	3101158
102135	3101987
102138	3101116
102143	3101118
102148	3101814
102150	3101160
102151	3101146
102155	3101812
101978	1101070
102051	1103275

ICOM Portable Radios	
Asset number	Serial number
102161	7102067
102162	7102068
102163	7102069
102164	7102070
102165	7101761
102166	7101762
102167	7101763
102168	7101764
102169	7101765
102170	7102201
102171	7102202
102172	7102203
102173	7102204
102174	7102205
102175	7102206
102177	7101982
102178	7102208
102179	7102209
102180	7102210
102181	7101981
102182	7101991
102184	7101985
102188	7101884
102191	7101988
102193	7101890
102194	7101888
102195	7101887
102196	7101889
102197	7101886
102198	7101882

A motion was made by Timothy Bell and seconded by Nancy Eckerle to remove the listed ICOM mobile and portable radios from the fixed asset records. Motion carried 3-0.

REPORTS

City Attorney Renee Kabrick said she is speaking with the attorney representing The Planning Workshop about recouping money from his client because they did not complete their obligation to update the City's zoning ordinance. She hopes the matter is resolved in a short period of time.

Street Commissioner Jeffrey Theising said because of the debris left from Saturday's storm, the resource recovery site hours will be extended today until 7:00 p.m. for residents only.

Theising also reported that the street department did the first round of mosquito testing.

Fire Chief/Code Enforcement Officer Kenneth Hochgesang showed pictures of some areas that were in violation of the weed abatement ordinance. It is very costly and time consuming if the street department has to mow and clean up an area. Hochgesang reviewed the process after the City receives a complaint that someone's grass is too tall and has not been mowed. Mayor Seitz added that it is not the City's job to mow your property.

Hochgesang reported about the fire department's response to a call to a manufacturing facility during Saturday's storm. He said the gas line got turned off in time and they were able to avoid having to evacuate neighboring residents.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:23 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 24th day of May, 2016.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer